



MEMORANDUM

FINANCE

TO: Mayor Bob Phelps and the
City Council

THRU: Gary D. Greer
City Manager

FROM: Charles S. Cox
Managing Director – Finance & Administration

DATE: January 12, 2016

SUBJECT: Financial Report – December 2015

Revenue and Expenditure Reports for December 2015 are attached. Revenues for this report include a column entitled "Expected as % of Budget Year-to-Date." This column, used primarily for revenues with budgets exceeding \$200,000, is used to more quickly identify revenue fluctuations based on a five-year historical trend.

The attached Pooled Cash and Investments report represents cash and investment totals by fund as of the end of December 2015.

CSC/sp

Attachments

**GENERAL FUND
STATEMENT OF REVENUE
December 2015
(UNAUDITED)**

	ADOPTED BUDGET 2015-16	ACTUAL REVENUES Y-T-D 12/31/15	ACTUAL AS % OF BUDGET (Y-T-D)	EXPECTED AS % OF BUDGET (Y-T-D)	ACTUAL AS % OF EXPECTED (Y-T-D)
<u>TAXES</u>					
PROPERTY - CURRENT	\$22,775,000	\$7,199,206	31.61%	26.00%	121.58%
PROPERTY - PRIOR YEAR	50,000	-149,930	-299.86%		
SALES & USE TAXES	14,100,000	3,579,560	25.39%	26.00%	97.64%
MIXED BEVERAGE	85,000	18,500	21.76%		
FRANCHISE FEES	4,651,000	992,729	21.34%	23.00%	92.80%
PENALTIES & INTEREST	100,000	11,980	11.98%		
SUB-TOTAL	\$41,761,000	\$11,652,045	27.90%	26.00%	107.31%
<u>LICENSES & PERMITS</u>					
HEALTH	\$45,000	\$12,780	28.40%		
BUILDING	1,059,000	129,960	12.27%	24.00%	51.13%
PLUMBING	100,000	20,133	20.13%		
ELECTRICAL	95,000	21,250	22.37%		
HVAC	60,000	27,623	46.04%		
MULTI-FAMILY INSPECTION	100,000	20,385	20.39%		
SUB-TOTAL	\$1,459,000	\$232,131	15.91%	24.00%	66.29%
<u>CHARGES FOR SERVICES</u>					
ZONING	\$20,000	\$6,840	34.20%		
PRINTING & DUPLICATING	12,000	2,890	24.08%		
POLICE SERVICES	120,000	19,363	16.14%		
AMBULANCE & 911 SERVICES	1,610,000	337,173	20.94%	25.00%	83.77%
FIRE SERVICES	20,000	6,645	33.23%		
REFUSE SERVICES	2,282,000	362,260	15.87%	19.00%	83.55%
HEALTH & INSPECTION FEE	85,000	22,087	25.98%		
ANIMAL CONTROL & SHELTER	35,000	8,205	23.44%		
SWIMMING POOL FEES	419,000	27,874	6.65%	25.00%	26.61%
SENIOR CENTER FEES	35,000	7,162	20.46%		
PARKS & REC CONCESSIONS	205,000	47,947	23.39%	25.00%	93.56%
BUILDING USE FEES	490,000	82,469	16.83%	19.00%	88.58%
EVENTS	5,700	701	12.30%		
SUB-TOTAL	\$5,338,700	\$931,616	17.45%	22.00%	79.32%
<u>FINES, FORFEITS & ASSESSMENTS</u>					
COURT	\$2,557,000	\$403,958	15.80%	22.00%	71.81%
LIBRARY	160,000	49,990	31.24%		
SUB-TOTAL	\$2,717,000	\$453,948	16.71%	22.00%	75.94%

**GENERAL FUND
STATEMENT OF REVENUE
December 2015
(UNAUDITED)**

	ADOPTED BUDGET 2015-16	ACTUAL REVENUES Y-T-D 12/31/15	ACTUAL AS % OF BUDGET (Y-T-D)	EXPECTED AS % OF BUDGET (Y-T-D)	ACTUAL AS % OF EXPECTED (Y-T-D)
<u>INTEREST/RENTS/CONTRIBUTIONS</u>					
INTEREST	\$75,700	\$31,982	42.25%		
RENTS	560,000	193,063	34.48%	28.00%	123.13%
SUB-TOTAL	\$635,700	\$225,045	35.40%	28.00%	126.43%
<u>MISCELLANEOUS</u>					
MISCELLANEOUS	\$34,000	\$21,153	62.21%		
RECYCLING	10,000	506	5.06%		
SALE OF ASSETS	10,000	0	0.00%		
INSURANCE RECOVERY	21,500	0	0.00%		
SUB-TOTAL	\$75,500	\$21,659	28.69%	25.00%	114.75%
 GRAND TOTAL	\$51,986,900	\$13,516,444	26.00%	25.00%	104.00%

**ENTERPRISE FUNDS
STATEMENT OF REVENUE
December 2015
(UNAUDITED)**

	ADOPTED BUDGET 2015-16	ACTUAL REVENUES Y-T-D 12/31/15	ACTUAL AS % OF BUDGET (Y-T-D)	EXPECTED AS % OF BUDGET (Y-T-D)	ACTUAL AS % OF EXPECTED (Y-T-D)
<u>INTEREST/RENTS/CONTRIBUTIONS</u>					
INTEREST	\$8,000	(\$3,743)	-46.79%		
SUB-TOTAL	\$8,000	(\$3,743)	-46.79%	25.00%	-187.15%
<u>MISCELLANEOUS</u>					
RECONNECTS/SVC CHARGE	\$48,000	\$12,175	25.36%		
LATE FEES	175,000	58,381	33.36%		
SALE OF ASSETS	10,000	0	0.00%		
MISCELLANEOUS	2,800	351	12.54%		
SUB-TOTAL	\$235,800	\$70,907	30.07%	25.00%	120.28%
<u>WATER/SEWER SALES</u>					
WATER SALES	\$13,397,500	\$3,733,095	27.86%	27.00%	103.20%
SEWER SERVICE	5,716,800	1,462,339	25.58%	26.00%	98.38%
ADDISON SEWER	18,000	6,299	34.99%		
BACKFLOW PROGRAM	30,000	5,180	17.27%		
TAPPING FEES	11,000	350	3.18%		
SUB-TOTAL	\$19,173,300	\$5,207,263	27.16%	27.00%	100.59%
<u>STORMWATER UTILITIES</u>					
CHARGES FOR SERVICES	\$1,284,000	\$321,404	25.03%	25.00%	100.13%
SUB-TOTAL	\$1,284,000	\$321,404	25.03%	25.00%	100.13%
 GRAND TOTAL	\$20,701,100	\$5,595,831	27.03%	27.00%	100.12%

**HOTEL/MOTEL FUND
STATEMENT OF REVENUE
December 2015
(UNAUDITED)**

	ADOPTED BUDGET 2015-16	ACTUAL REVENUES Y-T-D 12/31/15	ACTUAL AS % OF BUDGET (Y-T-D)	EXPECTED AS % OF BUDGET (Y-T-D)	ACTUAL AS % OF EXPECTED (Y-T-D)
<u>OTHER TAXES</u>					
HOTEL/MOTEL TAX	\$2,750,000	\$699,946	25.45%	26.00%	97.89%
SUB-TOTAL	\$2,750,000	\$699,946	25.45%	26.00%	97.89%
<u>INTEREST/RENTS/CONTRIBUTIONS</u>					
INTEREST	\$4,000	\$2,042	51.05%		
SUB-TOTAL	\$4,000	\$2,042	51.05%	25.00%	204.20%
<u>SPECIAL REVENUES</u>					
MISCELLANEOUS	\$2,500	\$978	39.12%		
HISTORICAL PARK RENTALS	15,000	3,688	24.59%		
HISTORICAL PARK TEAS	5,300	4,951	93.42%		
EVENTS	33,200	12,311	37.08%		
SUB-TOTAL	\$56,000	\$21,928	39.16%	25.00%	156.63%
GRAND TOTAL	\$2,810,000	\$723,916	25.76%	26.00%	99.09%

**GENERAL FUND
STATEMENT OF EXPENDITURES
December 2015
(UNAUDITED)**

DIVISION	ADOPTED BUDGET 2015-16	ACTUAL EXPENDITURES AND ENCUMBRANCES 12/31/2015	ACTUAL AS % OF BUDGET (Y-T-D)
GENERAL GOVERNMENT	\$221,800	\$126,653	57.10%
GENERAL CONTRACTS	292,000	0	0.00%
ADMINISTRATION	1,013,400	229,737	22.67%
LEGAL	320,000	68,862	21.52%
NON-DEPARTMENTAL	(1,362,200)	(508,113)	37.30%
COMMUNICATIONS	376,100	92,253	24.53%
ECONOMIC DEVELOPMENT	583,900	144,244	24.70%
HUMAN RESOURCES	1,036,500	211,968	20.45%
FINANCE ADMINISTRATION	779,600	230,499	29.57%
ACCOUNTING	599,500	136,072	22.70%
INFORMATION SERVICES	2,369,500	584,708	24.68%
MUNICIPAL COURT	637,000	113,884	17.88%
PURCHASING	125,600	29,190	23.24%
PLANNING	347,400	156,327	45.00%
COMMUNITY SERVICES ADMIN.	459,300	90,298	19.66%
BUILDING INSPECTION	1,090,000	221,824	20.35%
ANIMAL SERVICES	603,900	142,833	23.65%
PUBLIC WORKS ADMINISTRATION	755,500	155,902	20.64%
SOLID WASTE COLLECTION	2,344,300	766,384	32.69%
STREET MAINTENANCE	4,053,500	1,275,792	31.47%
ENVIRONMENTAL SERVICES	503,600	105,459	20.94%
POLICE ADMINISTRATION	1,611,900	419,467	26.02%
POLICE INVESTIGATIONS	1,925,900	424,296	22.03%
POLICE PATROL	6,411,000	1,679,277	26.19%
POLICE DETENTION	1,075,400	254,035	23.62%
POLICE COMMUNICATIONS	1,908,900	350,586	18.37%
POLICE TRAINING	159,900	64,280	40.20%
FIRE ADMINISTRATION	1,095,600	286,807	26.18%
FIRE PREVENTION	492,200	118,470	24.07%
FIRE OPERATIONS	8,559,300	2,150,972	25.13%
PARKS & RECREATION ADMIN.	529,500	143,174	27.04%
PARK MAINTENANCE	5,174,200	1,327,945	25.66%
RECREATION	1,770,800	382,707	21.61%
SWIMMING POOL	951,300	139,326	14.65%
SENIOR CENTER	821,700	181,926	22.14%
PARK BOARD	9,800	592	6.04%
SENIOR ADVISORY BOARD	4,800	708	14.75%
EVENTS	549,600	163,874	29.82%
LIBRARY	1,784,900	423,670	23.74%
GRAND TOTAL	<u>\$51,986,900</u>	<u>\$12,886,888</u>	<u>24.79%</u>

**ENTERPRISE FUNDS
STATEMENT OF EXPENDITURES
December 2015
(UNAUDITED)**

DIVISION	ADOPTED BUDGET 2015-16	ACTUAL EXPENDITURES AND ENCUMBRANCES 12/31/15	ACTUAL AS % OF BUDGET (Y-T-D)
WATER & SEWER ADMINISTRATION	\$4,437,100	\$1,124,976	25.35%
WATER & SEWER OPERATIONS	14,293,900	3,158,392	22.10%
STORMWATER UTILITIES	<u>1,172,700</u>	<u>55,674</u>	<u>4.75%</u>
GRAND TOTAL	<u><u>\$19,903,700</u></u>	<u><u>\$4,339,042</u></u>	<u><u>21.80%</u></u>

HOTEL/MOTEL FUND
STATEMENT OF EXPENDITURES
December 2015
(UNAUDITED)

DIVISION	ADOPTED BUDGET 2015-16	ACTUAL EXPENDITURES AND ENCUMBRANCES 12/31/15	ACTUAL AS % OF BUDGET (Y-T-D)
HISTORICAL PRESERVATION	\$1,119,600	\$316,452	28.26%
PROMOTION OF TOURISM	1,156,500	497,409	43.01%
CONVENTION CENTER	<u>19,000</u>	<u>4,783</u>	<u>25.17%</u>
GRAND TOTAL	<u><u>\$2,295,100</u></u>	<u><u>\$818,644</u></u>	<u><u>35.67%</u></u>

Pooled Cash and Investments

Including Premiums/(Discounts)

December, 2015 (unaudited)



**FARMERS
BRANCH**

Cash and Investments

<u>Fund No.</u>	<u>Fund Name</u>	<u>Dec-30-2014</u>	<u>Oct-01-2015</u>	<u>Dec-30-2015</u>
<u>General Fund:</u>				
101	General	\$6,068,224	\$7,634,019	\$5,799,217.76
102	Payroll	760,582	817,225	882,342
103	Fixed Assets	622,631	878,540	946,586
105	Economic Development	3,216,397	3,135,203	3,090,085
Sub-Total		<u>10,667,834</u>	<u>12,464,987</u>	<u>10,718,231</u>
<u>Special Revenue Fund:</u>				
201	Hotel-Motel	648,343	1,303,023	1,422,079
202	Police Forfeitures	162,311	198,826	199,227
203	Special Revenue Donations	173,314	270,004	169,927
204	Dividend	0	0	0
205	Youth Scholarship	16,371	16,555	16,617
206	Grant	4,512	74	13,180
207	Building Security	108,460	116,072	99,352
208	LF Closure/Post Closure	5,431,498	4,793,090	3,849,385
209	Court Technology Fund	111,443	103,808	102,643
210	Local Law Enforcement Block Grant	0	0	0
211	Stars Center	1,165,751	1,216,097	1,235,054
212	Cemetery	39,130	21,142	14,586
213	Legal Defense	0	0	0
214	Photographic Light System	375,934	531,000	529,732
215	Dangerous Structures	1,194,741	271,693	184,281
216	PEG Access channel	31,152	7,614	19,855
217	Farmers Branch Local Gov. Corp.	40,683	40,683	40,683
222	Police Forfeitures - Federal	75,410	69,840	66,539
233	Fixed Assets	55,543	152,694	152,694
Sub-Total		<u>9,634,596</u>	<u>9,112,215</u>	<u>8,115,834</u>
<u>Capital Fund:</u>				
301	Non-Bond Capital Improvement Programs	372,420	770,713	1,114,227
302	DART	(4,504)	0	0
303	Hotel/Motel Capital Improvement	14,736	33,499	33,580
304	* PID Debt Service	0	0	0
305	Hotel/Motel Bond	0	0	0
306	Street Improvement/Animal Shelter	0	0	0
307	Fire Station	0	0	0
308	Dangerous Structures	0	0	0
309	Radio System	1,442,682	757,223	793,705
313	Non-Bond Convention Center	0	0	0
318	Street Bond	0	0	0
321	Stars/Conference Cntr Bond	0	0	0
323	Aquatics Center Bond	2,486,119	352,998	254,071
324	Drainage Bond	0	0	0
325	Water Bond	0	0	0
326	* Sewer Interceptor Bond	0	0	0
327	* Non-Bond Utility fund	4,662,956	2,546,318	2,346,617
328	TIF District #1	49,421	52,751	53,311
329	TIF District #2	213,370	521,036	522,503
330	Consolidated Dispatch	1,608,902	491,702	489,235
332	Street Improvements	13,456,824	10,883,332	10,256,029
334	Historical Park Education Center Bond	0	0	0
Sub-Total		<u>24,302,925</u>	<u>16,409,573</u>	<u>15,863,278</u>
<u>Debt Service Fund:</u>				
401	Debt Service	1,034,860	154,756	1,008,028
402	Debt Service Convention Center	0	0	0
403	Stars Center	(258,070)	106,073	(263,612)
Sub-Total		<u>776,791</u>	<u>260,830</u>	<u>744,417</u>
<u>Enterprise Fund:</u>				
501	Water And Sewer	(1,971,039)	(1,003,705)	(8,090)
503	Fixed Assets	422,114	468,305	537,428
511	Storm Water Utility	0	(1,058)	222,612
513	Fixed Assets - Storm Water	0	53	(110,872)
Sub-Total		<u>(1,548,925)</u>	<u>(536,406)</u>	<u>641,078</u>
<u>Internal Service Fund:</u>				
601	Internal Services	259,258	686,742	531,880
602	Worker's Comp	712,774	771,809	788,314
603	Fixed Assets	402,739	182,865	301,994
604	Health Claims	958,606	1,315,612	1,335,801
Sub-Total		<u>2,333,376</u>	<u>2,957,028</u>	<u>2,957,989</u>
GRAND TOTAL		<u>\$46,166,597</u>	<u>\$40,668,227</u>	<u>\$39,040,827</u>

* Reported in Enterprise Fund at year-end.

**City of Farmers Branch
Portfolio Summary Report
Quarter ending 12/31/15**

This quarterly report is in full compliance with the City of Farmers Branch's investment strategy as established for operating and pooled funds and the Public Funds Investment Act (Chapter 2256). Beginning period information is as of September 30, 2015.


Beginning Book Value	\$42,966,475
Beginning Market Value	\$43,045,880
WAM ¹ at Beginning Date	635 days
Ending Book Value	\$39,475,095
Ending Market Value	\$39,330,684
Unrealized Gain/(Loss)	\$ (144,411)
WAM at Ending Date	591 days
Change in Market Value	\$ (3,715,196) ²
Yield Calculated on Weighted Average of Total Portfolio's Average Daily Balance	.901%
Fiscal Year to Date Average Monthly Yield	.914%
591 Day T-Bill at Dec. 31, 2015	1.015%

¹ WAM = Weighted Average Maturity

² Change in market value is due primarily to cash flow changes or new investments and investment maturities during the period. Cash from maturing investments is either reinvested or used to pay the City's bills.

The City follows a policy of holding investments to maturity. This policy would prevent any unrealized loss (or gain) noted above from actually occurring.

Approved by:



Charles S. Cox
Managing Director of Finance & Administration

The City of Farmers Branch

Investment Portfolio

December 31, 2015

Trade Date	Maturity Date	Rating Moody/S&P	Type/ Broker Dealer	CUSIP	Weighted Average Maturity	Coupon	Yield	PAR Value	Purchase Principal	Market Value Dec-2015	Current Book Value	Unrealized Gain/(Loss)	Accrued Interest Receivable	Percent of Total Portfolio
Jan-14-2015	Jul-01-2016	Aa3/AA-	Florida Hurr. Ser-A Wells Fargo	34074GDF8	43	1.298%	0.550%	4,805,000	4,856,702	4,817,637	4,823,670	(6,033)	25,987	12.20%
Feb-24-2015	Jul-01-2016	Aa3/AA-	Florida Hurr. Ser-A Wells Fargo	34074GDF8	12	1.298%	0.650%	1,300,000	1,311,323	1,303,419	1,304,329	(910)	7,031	3.30%
Aug-26-2014	Dec-01-2016	/AAA	Sth San Antonio Sch BOSC/Bank of Tx	8398562J9	11	4.250%	0.608%	630,000	681,509	649,102	651,155	(2,054)	0	1.60%
Mar-26-2015	May-01-2017	/AA-	New Jersey ST HSG Cantor Fitzgerald	646108QB9	47	1.210%	1.161%	2,000,000	2,002,000	1,992,640	2,001,269	(8,629)	2,017	5.08%
Feb-10-2015	Jan-01-2018	A2/A	Georgia ST Muni Elec Cantor Fitzgerald	3735412D2	15	3.520%	1.438%	410,000	434,088	424,038	426,861	(2,823)	6,013	1.04%
Feb-20-2015	Nov-01-2018	Aa1/AAA	NYC TRANS FIN Auth Wells Fargo	64971QH55	358	1.280%	1.363%	7,200,000	7,178,472	7,117,128	7,183,495	(66,367)	7,680	18.29%
Jan-15-2015	Nov-01-2018	Aa1/AA+	Mass. ST BDS Raymond James	57582RAN6	201	1.400%	1.321%	4,000,000	4,011,600	3,998,400	4,008,700	(10,300)	4,667	10.16%
Feb-13-2015	Dec-01-2018	/AA	St. Clair CO SD Raymond James	788420FS1	15	1.700%	1.329%	285,000	288,905	284,766	288,013	(3,247)	0	0.72%
TOTAL MUNICIPAL OBLIGATIONS					701	1.443%	1.079%	20,630,000	20,764,598	20,587,130	20,687,494	(100,363)	53,395	52.40%
Aug-27-2014	Aug-25-2016	FDIC Ins	CDAR (2-yr) BOSC/Bank of Tx	1003743426	65	0.600%	0.600%	1,270,000	1,270,000	1,270,000	1,270,000	0	10,478	3.23%
Jan-21-2015	Jan-21-2018	FDIC Ins	CDAR (3-yr) BOSC/Bank of Tx	1003743426	90	1.050%	1.050%	550,000	550,000	550,000	550,000	0	5,534	1.40%
Feb-11-2015	Feb-10-2018	FDIC Ins	CDAR (3-yr) BOSC/Bank of Tx	1003743426	468	1.070%	1.070%	2,800,000	2,800,000	2,800,000	2,800,000	0	26,215	7.11%
TOTAL CERTIFICATES of DEPOSITS					623	0.938%	0.938%	4,620,000	4,620,000	4,620,000	4,620,000	0	42,227	11.73%
Feb-06-2015	Feb-02-2017	Aaa/AA+	FAMCA Wells Fargo	31315PK73	164	0.650%	0.635%	3,500,000	3,501,050	3,483,200	3,500,591	(17,391)	7,583	8.89%
Apr-03-2014	Apr-20-2017	Aaa/AA+	FNMA Cantor Fitzgerald	3135G0ZB2	84	0.750%	0.997%	1,500,000	1,488,924	1,495,680	1,495,231	449	1,875	3.81%
Jan-15-2015	Jan-04-2019	Aaa/AA+	FHLB Raymond James	3130A0G87	452	1.670%	1.171%	3,450,000	3,518,437	3,473,474	3,500,580	(27,106)	24,006	8.76%
TOTAL AGENCY OBLIGATIONS					701	1.084%	0.918%	8,450,000	8,508,411	8,452,354	8,496,402	(44,048)	33,465	21.46%
Dec-31-2015	May-31-2014	FDIC/Col	DEPOSITORY JPMorgan-Chase		1	0.200%	0.200%	5,565,694	5,565,694	5,565,694	5,565,694	0	0	14.14%
TOTAL DEPOSITORY (Collateralized)					1	0.200%	0.200%	5,565,694	5,565,694	5,565,694	5,565,694	0	0	14.14%
Dec-31-2015	Dec-31-2015	AAAm	Repo/BoA-Flexicash/TexPool		47	0.185%	0.185%	105,505	105,505	105,505	105,505	0	0	0.27%
TOTAL REPO AGREEMENTS (Collateralized)					47	0.185%	0.185%	105,505	105,505	105,505	105,505	0	0	0.27%
TOTAL INVESTMENTS						1.099%		39,371,199	39,564,208	39,330,684	39,475,095	(144,411)	129,086	100.00%

This Month's Yield Calculated on Weighted Average of Total Portfolio

0.901%

Year to Date Average Monthly Yield through

December 31, 2015

0.914%

591 Day T-Bill Dated As of

December 31, 2015

Aug-2017

1.015%

Portfolio Weighted Average Maturity (WAM) in Days

591

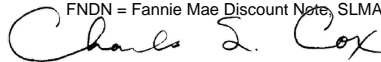
Portfolio Market to Book Value Percentage Gain/Los

-0.37%

All securities are recorded in a commingled pool entitled "Pooled Equity Fund".

For purposes of this report, all repurchase agreements are assumed to mature as of the reporting period end date.

Key: CDAR = Certificate of Deposit Account Registry Service, TB= US Treasury Bill, TN = US Treasury Note, FHLB = Federal Home Loan Bank Note, Repo = Repurchase Agreement, FFCB - Federal Farm Credit Bank Note.
FNDN = Fannie Mae Discount Note, SLMA = Student Loan Marketing Association Note, FNMA = Fannie Mae Note, FHLMC = Freddie Mac, FAMCA = Farmer Mac Note



Managing Director

ALL INSTRUMENTS ARE HELD TO MATURITY